

# Overview

## NATIONAL OBSTETRICS FISTULA CENTRE

Old State Hotel, Kano Road, P.M.B 0013, Ningi Bauchi State

Email: [noficningi@gmail.com](mailto:noficningi@gmail.com)

## INVITATION TO TENDER FOR THE EXECUTION OF 2019 APPROPRIATION NATIONAL OBSTETRICS FISTULA CENTRE NINGI BAUCHI STATE

### (1.0) INTRODUCTION

The National Obstetrics Fistula Centre, Ningi is a North East Regional Centre established by the Federal Government of Nigeria for the prevention, treatment and rehabilitation of patients with Obstetrics Fistula and similar disorders. Its mandate also includes Research and Training.

The Centre hereby invites interested Suppliers to tender for its 2019 capital project:

### (2.0) SCOPE OF WORK FOR THE PROJECTS

Lot 1 Purchase of Utility Vehicles

### (3.0) ELIGIBILITY REQUIREMENTS

Prospective Bidders must possess the under-listed requirements to be eligible to participate in this procurement

- (a) Evidence of Certificate of Incorporation with Corporate Affairs Commission (CAC) including Form CAC2 and CAC7
- (b) Evidence of Company's Current Income Tax Clears nee Certificate for the last three (3) years (2016, 2017 & 2018),
- (c) Evidence of Current Pension Clearance Certificate valid till 31 Dec. 2019;
- (d) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by inclusion of Interim Registration Report (IRR) issued by the Bureau of Public Procurement (BPP) expiring 31 January, 2020 or valid Certificate issued by BPP;
- (e) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31 Dec 2019.
- (f) Evidence of Current National Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31 December, 2019;
- (g) Company's Audited account for the last three years (2016, 2017 & 2018);

(h) Current sworn affidavit disclosing whether or not any officer of relevant committees of the National Obstetrics Fistula Centre, Ningi or Bureau of Public Procurement is a former or present Director, Shareholder or has any pecuniary interest in the bidder and confirm all information presented in its bid are true and correct in all particulars;

(i) Only companies included in the National Automotive Design and Development Council's approved list of local manufacturers of vehicles or their authorized representatives should bid for this lot;

(j) List and verifiable documentary evidences of at least three (3) similar jobs successfully executed within the last five (5) years including letters of awards/job completion certificates.

(k) Company profile with Curriculum Vitae of Key Staff to be deployed for the project, including copies of their academic and professional certificates.

(l) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

#### **(4.0) COLLECTION OF TENDER DOCUMENT**

Interested suppliers are to collect Standard Bidding Document SBD from Office of Head of Procurement with evidence of payment of a non-refundable tender fee of N 10,000 Paid into the National Obstetric Fistula Centre, Ningi's Remita account in any commercial bank.

#### **(5.0) SUBMISSION OF BIDS**

Prospective bidders are to submit 3 copies of Technical bids and financial bids packaged in separate envelopes marked "Technical bid" and "Financial bid" and addressed to The Medical Director, National Obstetrics Fistula Centre, P.M.B 0013, Kano Road, Ningi, Bauchi State.

The completed and sealed bid documents should contain the bidder's name on the reverse side of the envelope and be deposited in Tender Box in the Centre between the hours 9am-4pm Monday-Friday, not later than **12:00 on Monday, 4 November, 2019.**

#### **(6.0) OPENING OF TECHNICAL BIDS**

The technical bids will be opened immediately after the deadline for submission on **Monday 4 November, 2019 at 12:00 noon** in the Centre's Conference Room. Civil Society and Non-Governmental Organizations are hereby invited to witness the public opening of the technical bids.

**( 7.0) PLEASE NOTE THAT**

(a) Bidders are advised to read this solicitation carefully, any submissions that do not meet up with any of the requirements specified above shall be rejected and certificate may be referred to issuing authorities for verification and authentication.

(b) Only pre-qualified bidders for Category will be invited at a later date for financial bid opening while financial bids of unsuccessful bidders will be returned un-opened;

(c) The Centre reserves the right to invoke section 28 of the Public Procurement Act 2007.

**SIGNED**

**MEDICAL DIRECTOR**